

**AITKIN COUNTY BOARD**

**August 10, 2021**

<p>The Aitkin County Board of Commissioners met this 10<sup>th</sup> day of August, 2021 at 9:03 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Donald Niemi, Anne Marcotte, Brian Napstad, County Administrator Jessica Seibert, Payroll Specialist Nikki Knutson, and Administrative Assistant Katie Gonzalez.</p>	<p><b>Call to Order</b></p>
<p>Motion made by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all voting yes to approve the August 10<sup>th</sup>, 2021 agenda, as amended noting a change in the proposed ATV ordinance 7) A) and updating 9) A) to reflect 11 a.m. public hearing time.</p>	<p><b>Approved Agenda</b></p>
<p>There was no Citizens' Public Comment</p>	<p><b>Citizens' Public Comment</b></p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows.</p>	<p><b>Consent Agenda</b></p>
<p>A) Correspondence File July 27, 2021 to August 9, 2021; B) Approve July 27, 2021 County Board Minutes; C) Approve Electronic Funds Transfers \$828,886.47; D) Approve Commissioner Vouchers: General Fund \$319,614.46, Reserves \$3,882.97, Road &amp; Bridge \$55,845.72, Health &amp; Human Services \$7,268.82, Trust \$357.49, Forest Development \$14,225.00, Taxes &amp; Penalties \$58.00, Long Lake Conservation Center \$357.01, Parks \$12,841.11 for a total of \$414,450.58; E) Approve Auditor's Vouchers – I.T. and Hwy Dept: General Fund \$11,915.60, Road &amp; Bridge \$331,510.28, Health &amp; Human Services \$5,467.00, for a total of \$348,892.88; F) Approve Auditor's Vouchers – Enbridge Replacement Check 7-30-21: Road &amp; Bridge \$122,395.66, Taxes &amp; Penalties \$89,133.88, for a total of \$211,529.54; G) Approve Auditor's Vouchers – Enbridge and R&amp;B Contract 7-30-21: Taxes &amp; Penalties \$146,483.39; H) Approve Manual Warrants/Voids/Corrections – LLCC Refund and FSA Claims 2021: General Fund \$497.12, Long Lake Conservation Center \$89.03, for a total of \$586.15; I) Approve Manual Warrants/Voids/Corrections – Participant Fees and ELAN Pd 7/22/21: General Fund \$6,819.17; J) Approve Manual Warrants/Voids/Corrections – Camping Refunds 7/20/21: Parks \$130.00; K) Approve Manual Warrants/Voids/Corrections – LLCC Refund, Rovers Event: Long Lake Conservation Center \$67.67; L) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 and 2021 Est. MNCare Tax: General Fund \$455.96, Health &amp; Human Services \$185.40, for a total of \$641.36; M) Approve Manual Warrants/Voids/Corrections – LLCC Refund, MAS Event: Long Lake Conservation Center \$10.69; N) Approve Manual Warrants/Voids/Corrections – Credit Card Fees, LLCC: Long Lake Conservation Center \$33.20; O) Approve Manual Warrants/Voids/Corrections – FSA Claims: General Fund \$204.53  P) Approve Assureon Storage Server  Q) Approve Business Development and Recreation Grant (formerly Tourism Grant);  R) Adopt Resolution: Aitkin County Search &amp; Rescue Donation;  S) Adopt Resolution: LG220 Application for Exempt Permit – The Ruffed Grouse Society;  T) Adopt Resolution: County VSO Operational Enhancement Grant Program;  U) Adopt Resolution: Approve MnDOT Agreement No. 1045716;</p>	<p><b>Assureon Storage Server</b></p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to approve – Assureon Storage Server.</p>	

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to adopt approve – Business Development and Recreation Grant.

**Business Development and Recreation Grant**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – Aitkin County Search & Rescue Donation.

**Resolution #20210810-090 Aitkin County Search & Rescue Donation**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amount set forth below to the county:

Palisade Fire Department                      \$500.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Palisade Fire Department                      Aitkin County Search & Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donation offered.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – LG 220 Application for Exempt Permit – The Ruffed Grouse Society.

**Resolution #20210810-091 LG220 Application for Exempt Permit – The Ruffed Grouse Society**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Ruffed Grouse Society / Aitkin Chapter, at the following location – The Landing, which has an address of 170 Southgate Drive, Aitkin, MN 56431 – Aitkin Township. (Note: Date of activity for Raffle – September 14, 2021)

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – County VSO Operational Enhancement Grant Program

**Resolution #20210810-092 County VSO Operational Enhancement Grant Program**

**BE IT RESOLVED**, by Aitkin County that the County enter in to the attached B with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Improvement Grant Program.** The

grant must be used to provide outreach to the county’s veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 20021, 1<sup>st</sup> Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED BY Aitkin County** that the County Veterans Service Officer, Penny Harms, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – Approve MnDOT Agreement No. 1045716.

**WHEREAS**, the County of Aitkin has applied to the Commissioner of Transportation for a Grant from the Minnesota State Transportation Fund for construction of SAP 001-605-013, and

**WHEREAS**, the Commissioner of Transportation has given notice that funding for this local road improvement project is available, and

**WHEREAS**, the amount of the Grant has been determined to be \$59,806.

**NOW, THEREFORE BE IT RESOLVED**, That the County of Aitkin does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the road project, but not required.

**BE IT FURTHER RESOLVED**, That the Aitkin County Engineer is authorized to execute the Agreement and any amendments to the Agreement.

Steve Hughes – SWCD District Manager presented Snake River 1W1P Organizational Options.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members present voted to approve New Freedom Clinical Supervision Contract.

Carli Goble – Fiscal Supervisor, presented Draft 2022 Public Health and Human Services Budget.

**Resolution  
#20210810-093  
Approve mnDOT  
Agreement No.  
1045716**

**Snake River 1W1P  
Organizational  
Options**

**New Freedom  
Clinical  
Supervision  
Contract**

**Draft 2022 Public  
Health and  
Human Services  
Budget**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve Public Hearing for New Off Sale Liquor License – Ukura’s – request for public hearing set for September 14<sup>th</sup>, at 10 a.m. in the Government Center Boardroom.

**Set Public Hearing for New Off Sale Liquor License – Ukura’s**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to approve Class 1 All Terrain Vehicle Ordinance Revision;

**Class 1 All Terrain Vehicle Ordinance Revision**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to approve Personnel Policy Update (Recruitment RE: Temporary Positions).

**Personnel Policy Update (Recruitment RE: Temporary Positions)**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve Updated Job Description for Dispatcher/Jailer position.

**Updated Job Description, Dispatcher/Jailer**

At 11:00 a.m. Mark Jeffers, Economic Development Coordinator, presented on the NTIA Broadband Development Grant Program. A Public Hearing was opened at 11:05 and closed at 11:07 a.m. There was no public comment.

**Public Hearing for NTIA Broadband Development Grant Application**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – NTIA Broadband Development Grant Application.

**Resolution 20210810-094 NTIA Broadband Development Grant Application**

**WHEREAS**, The importance of Broadband development is a top priority for economic development in Aitkin County, and

**WHEREAS**, The National Telecommunications and Information Administration Broadband Infrastructure Development Grant application has been completed by the Economic Development Coordinator and Mille Lacs Energy Cooperative, and

**WHEREAS**, A public hearing was held on August 10, 2021 at 11:00 a.m.

**BE IT RESOLVED**, That Aitkin County has the legal authority to apply for financial assistance, and

**NOW, THEREOFRE BE IT RESOLVED**, That the Board of Commissioners of Aitkin County have authorized the submission of this grant, and

**BE IT FURTHER RESOLVED**, That the Board of Commissioners have authorized the Economic Development Coordinator to fully execute the submission of this application.

# AITKIN COUNTY BOARD

August 10, 2021

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to award the bid to Rice Lake Construction in the amount of \$228,400.

**Bids for Judicial Center Step Repairs**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve Committee of the Whole Meeting. Committee of the Whole Meeting set for August 31<sup>st</sup>, 2021 at 2:00 p.m.

**Committee of the Whole Meeting**

Jessica Seibert, County Administrator, presented the 2022 General Government Preliminary Budget.

**2022 General Government Preliminary Budget Presentation**

Jessica Seibert, County Administrator, presented on the 2022 Appropriations Discussion.

**2022 Appropriations Discussion**

Jessica Seibert, County Administrator updated the Board on the following

- Economic Development
- Budget Committee
- ATV Committee
- Regional Fiscal Recovery Funds Call
- Minnesota Counties Connect
- AMC
- MCIT

**Administrator Updates**

The Board discussed: Budget Committee, Natural Resources Advisory Committee, ATV Committee, NCLUB, McGregor Airport, Economic Development, Aitkin Airport, Central Regional Library Board

**Board Discussion**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to adjourn the meeting at 11:59 a.m. until Tuesday, August 24, 2021 at the Aitkin County Government Center.

**Adjourn**

---

J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

---

Jessica Seibert  
County Administrator